

Sevenoaks District Council

Big Community Fund

Application form

1	Name of ward: <i>Hextable.</i>
2	Name of Member: <i>Barbara Ayres</i>
3	Name of delivery organisation: [REDACTED] Address of delivery organisation: [REDACTED] Name of the main contact who will be accountable for the delivery of the project: <i>C.T. Bower</i> Telephone number of main contact: [REDACTED]
4	Description of Project: <i>Health and Safety and fire upgrade to stage with new fire door and frame entrance to stage.</i>
5	Total project cost: £ <i>2,157-00</i> How will the money be spent? <i>New entrance door and frame with safety handrail. New fire proof flooring to stage. Decoration of stage walls.</i> If the total cost exceeds the amount requested from Big Community Fund, please state here how the remaining cost is to be met: <i>Any shortfall will be made up from fundraising.</i> Amount requested from the SDC Big Community fund: £ <i>2,157-00</i>

6 Your community

How have you been able to involve the local community in planning this project?

This project will involve all users of the hall to use the stage in a safe manner and bring it up to fire safety standards.

7 What is the need for the project?
The existing stage needs upgrading to meet fire regulations. New fire door and frame with handrail to stage is required. The flooring to stage will be replaced to meet fire regulations.

8 Long term benefits

Please comment on the lasting effects of the project:

These items will give years of service to users of the hall.

9 The impact of your project

How will you know whether the project has been a success?

The users of the hall will have peace of mind that the stage is safe to use.

10 Ongoing costs

If there is an on-going need for maintenance or management of the project, who will be responsible and how will this be funded?

No on-going cost is envisaged for many years.

The extent to which this project is in addition to usual maintenance arrangements and responsibilities that are more appropriately funded by the landowner, the delivery organisation or another agency.

11 Supporting statement from the sponsoring Local Member: Swanley War Memorial Institute is highly respected in Hextable and surrounding area. I am happy to support their application for a Health and Safety and fire upgrade to stage with a new fire door and frame entrance to stage.
Signed (sponsoring Local Member)

12 Agreement of other Local Members that they are happy with the proposed project:
SIGN NAMES: PRINT NAMES:

[Redacted signature]

..... (Local Member)

LEWIS R. BYRES

..... (Local Member)

13 Declaration by project delivery organisation:
I confirm that my organisation will be responsible for the grant and the delivery of the above project and any on-going maintenance or management. I confirm that the organisation has an equalities policy or has signed the attached District Council's Equality Statement.

Signed Date *8-10-2013*

PRINT NAME:

C.T. Bower

Please remember to include the following documents with your application:

EQUAL OPPORTUNITIES POLICY STATEMENT

Swanley War Memorial Institute is committed to Equal Opportunities. We therefore wholeheartedly accept our legal obligations under the Race Relations 1976 (and 2000 Amendment) Acts; the Sex Discrimination Act 1975; the Disability Discrimination Act 1995 (and 2005 Amendment); Human Rights Act 1998; the Employment Equality (Religion or Belief and Sexual Orientation) Regulations 2003, and other appropriate legislation and the European Directive 2000; The Employment Equality (Age) Regulations 2006; which make it generally unlawful to discriminate on the grounds of colour, race, nationality, ethnic or national origins, sex or marital status, and on the grounds of disability, age, sexual orientation, trade union membership and activity, political or religious belief and unrelated criminal convictions.

Swanley War Memorial Institute is committed to implementing Equality of Opportunity in carrying out all its various functions. We are committed to the development of effective policy, strategy and standards, and to the introduction of monitoring and information systems to review and evaluate progress towards the achievement of Equality of Opportunity.

Swanley War Memorial Institute also recognises that whilst much can be achieved through the development of policies, practices and procedures to eliminate unlawful and unfair discrimination, real progress towards Equality of Opportunity requires a programme of action which involves the commitment and participation of all staff. Equal Opportunities require a genuine commitment to the policy from everyone.

SWANLEY WAR MEMORIAL INSTITUTE IS COMMITTED TO EQUALITY OF OPPORTUNITY

Clifford Bower
Chairman of Trustees

Adopted June 2011

Sevenoaks District Council

Big Community Fund

Application form

1	Name of ward: Ash & New Ash Green
2	Name of Member: Cllr Alan Pett
3	<p>Name of delivery organisation: New Ash Green Village Hall</p> <p>Address of delivery organisation: Centre Road New Ash Green, Kent DA3 8HH</p> <p>Name of the main contact who will be accountable for the delivery of the project: [REDACTED]</p> <p>Telephone number of main contact: 01474 872691</p>
4	<p>Description of Project:</p> <p>The Village Hall is used by the local community for various clubs and organisations as well as being available for private hire.</p> <p>The hall currently does not have any tables and chairs suitable for children of a younger age and we would therefore like to apply to the fund to purchase some particularly as they have been requested by several users, one of the largest being Surestart.</p> <p>The Village Hall is a not for profit organisation and therefore does not have the funds to purchase this equipment, which will be for the benefit of the local community.</p>
5	<p>Total project cost: £ 953.40</p> <p>How will the money be spent? Purchasing tables and chairs suitable for young children. We are proposing to buy 10 tables with matching chairs which are at a cost of £79.45 (per table and four chairs) totalling £794.50 (+ VAT) = £953.40</p> <p>If the total cost exceeds the amount requested from Big Community Fund, please state here how the remaining cost is to be met:</p> <p>Amount requested from the SDC Big Community fund:</p>

£953.40

6 Your community

How have you been able to involve the local community in planning this project?

Requests have been made by several users of the hall for this equipment and as the hall is a community hall for all ages it would be beneficial to be able to properly cater for the younger age groups. The Hall is used by Surestart on a regular basis and they do not have equipment such as this. In previous years we have had a pre-school using the Hall and we have had enquiries for this type of use in recent months. However, facilities currently do not provide for the needs of young children. These requests do indicate that there is a demand within the community for this type of equipment.

7 What is the need for the project?

We currently only have available large chairs and tables suitable for adults. There is clearly a need for smaller tables and chairs as the hall is used by all age groups.

8 Long term benefits

Please comment on the lasting effects of the project:

This will have an impact on all future bookings and use of the hall as it will make it more viable for younger groups in the village to use. Currently there is no seating or tables that can accommodate children under the age of 5/6.

9 The impact of your project

How will you know whether the project has been a success?

Due to the hall being used by younger groups it will enable them to be able to undertake many table top activities currently not available due to the size of our adult tables. It is hoped that being able to purchase the smaller tables and chairs, this will make the facilities more viable for the community as a whole.

10 Ongoing costs

If there is an on-going need for maintenance or management of the project, who will be responsible and how will this be funded?

None

The extent to which this project is in addition to usual maintenance arrangements and responsibilities that are more appropriately funded by the landowner, the delivery organisation or another agency.

This is an enhancement to the facilities not part of the regular maintenance. Recent storms have led to a number of maintenance requirements which have been unbudgeted and led to a substantial amount of unexpected expenditure.

11 Supporting statement from the sponsoring Local Member:

This application will benefit a group which have not previously been catered for and I fully support this being put forward for the necessary funding.

Signed (sponsoring Local Member)

- 12 Agreement of other Local Members that they are happy with the proposed project:
SIGN NAMES:PRINT NAMES:

(Local Member) CAROL CLARK

(Local Member) CAMERON CLARK

- 13 Declaration by project delivery organisation:

I confirm that my organisation will be responsible for the grant and the delivery of the above project and any on-going maintenance or management. I confirm that the organisation has an equalities policy or has signed the attached District Council's Equality Statement.

SignedDate27/2/14

PRINT NAME: PAT KIRTLEY

Please remember to include the following documents with your application:

- A copy of the constitution of the delivery organisation
- A copy of the latest audited accounts of the delivery organisation
- A signed copy of the Equality Statement, or a copy of the delivery organisation's equalities policy

EQUAL OPPORTUNITIES STATEMENT

NEW ASH GREEN VILLAGE ASSOCIATION LTD

(Insert name of

organisation) recognises that everyone has a contribution to make to our society and a right to equal treatment. We aim to ensure that no organisation or individual involved with our organisation will be discriminated against by our organisation on the grounds of:

- ❖ Race, colour, nationality, ethnic or national
- ❖ Sex, marital status or caring responsibility
- ❖ Sexuality
- ❖ Age
- ❖ Physical or mental disability or mental health
- ❖ Political belief or religion
- ❖ Class
- ❖ Health status
- ❖ Employment status

Please note that if you have an Equal Opportunities Policy you may prefer to enclose a copy instead of signing the Equal Opportunities Statement.

I confirm that my organisation is committed to equal opportunities

Signed (on behalf of the organisation)	
Designation:	<i>Administrator</i>